

May 30, 2006

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**APPROVE THE ATTACHED AMENDMENT TO THE AGREEMENT
WITH THE CHILDREN'S PLANNING COUNCIL FOUNDATION, INC.
TO EXTEND THE AGREEMENT TERM FOR TWO YEARS
(All Districts) (Three Votes)**

IT IS THEREFORE RECOMMENDED THAT THE BOARD:

Approve and instruct the Mayor to sign the attached Amendment Number Three to Agreement #71891 (Attachment A) for various joint planning and training services with the Children's Planning Council (CPC) Foundation, Inc., with a maximum contract amount of \$510,000 per fiscal year (FY), effective July 1, 2006, and terminating on June 30, 2008, coinciding with the CPC sunset review date.

Attached please find a summary report (Attachment B) of the accomplishments and expenditures for the CPC and Interagency Operations Group (IOG) for Fiscal Year (FY) 2003-04 through FY 2005-06. Detailed reports of accomplishments and expenditures for CPC and IOG are also provided as Attachment C and Attachment D, respectively.

PURPOSE OF RECOMMENDED ACTION

The CPC was established by the Board in 1991 as a public/private body to formulate the vision and goals, and promote the planning and coordination needed, to improve results for Los Angeles County children and their families.

In August 1996, the CPC formed the CPC Foundation, Inc., to serve as its fiscal arm – to raise, receive, and disburse monies to support the work of the CPC.

In February 1997, the Board entered into Agreement # 70563 with the CPC Foundation, Inc., that laid out the mutual interest and responsibility for the CPC on the part of Los Angeles County and the CPC Foundation, Inc., and provided that the \$135,000 annual County allocation for CPC be paid to the CPC Foundation. The Board approved an increase in this allocation to \$245,000 in July 2001. In October 2003, the Board entered into Agreement # 74628 which continued the agreement to June 30, 2008.

In December 1998, the Board approved Agreement # 71891 with the CPC Foundation, Inc. for various joint planning and training services for FYs 1998-99 and 1999-00, with a maximum contract amount of approximately \$500,000 per fiscal year. On May 23, 2000, the Board approved Amendment Number One to extend this Agreement through June 30, 2003. On June 4, 2003, the Board approved Amendment Number Two to extend this Agreement through June 30, 2006 and to increase the allocation to approximately \$600,000 per fiscal year.

This recommended action seeks approval of Amendment Number Three to Agreement # 71891 which would allow the CPC Foundation to continue to provide various joint planning and training services for the County for an additional two years through June 30, 2008.

JUSTIFICATION

Various County departments and public and private agencies serving children continue to collaborate with each other and the CPC to better integrate planning and service delivery for County children and families. In the last three years, this work has deepened to include a stronger focus on partnering more deliberately with community residents on efforts to improve the five outcomes through an ambitious community building effort.

The vision of creating a bridge between County government and community through the SPA /AIC Councils is coming to fruition through enhanced partnerships with the County vis-à-vis the New Directions Task Force (NDTF), the IOG and the Chief Administrative Office (CAO). Over the last three years, this partnership has advanced the vision toward collaborative planning and shared priority setting, driven by community-based input, and recommendations intended to improve the delivery of health and human services.

In addition, over \$2 million dollars has been raised to date by the CPC from the private sector to fund several key activities from FY 2003 through FY 2006. An additional \$5.5 million was raised through a partnership with First 5 L.A., helping the CPC strengthen its focus on school readiness/school success through community building efforts. Representatives of County departments and agencies serving children have pledged monies to supplement these private and public funds so that, as a public/private partnership, we can continue to accomplish the following:

- Continue to strengthen the infrastructure of the eight Service Planning Area (SPA) Councils and the American Indian Children's (AIC) Council. Subject to Board approval, five County departments (Children and Family Services, Health Services, Mental Health, Public Social Services, and Probation) have each agreed to provide up to \$65,000 each and County Public Library has agreed to provide up to \$10,000, in allocated planning monies in FY 2006-2007 and 2007-2008 to the CPC Foundation, Inc., for this purpose.
- Continue to enhance the SPA/AIC Councils and the capabilities of various County departments, their staff, and their SPA/AIC Council representatives, to effectively partner with the community and improve the delivery of services for children and families. Subject to Board approval, five County departments (Children and Family Services, Health Services, Mental Health, Public Social Services, and Probation) have each agreed to provide up to \$34,000 and County Public Library has agreed to provide up to \$5,000, in allocated planning monies in FYs 2006-2007 and 2007-2008 to the CPC Foundation, Inc. for the following:
 1. Secure technical/consultant support for the IOG, chaired by various County departments on a rotating basis, and charged with promoting the County's *Vision* for children and families by accelerating the implementation of, and generating solutions that remove operational barriers to, integrated services.
 2. Support for departmental staff to better understand their roles as members of the SPA/AIC Councils, and interdepartmental efforts to explore how best to link departmental community planning initiatives to the work of the SPA Councils. Support, to be provided by the IOG, can include training conferences, facilitation of inter-departmental dialogues, access to subject-matter experts, presentation, facilitation of County-community working sessions, and other assistance that will provide departmental staff necessary knowledge, information, and skills to further the County's efforts in working more effectively with community groups.

Consistent with past practice, the IOG Leadership Team will conduct an annual review of the IOG Budget at the end of each FY and, if feasible, transfer monies to the CPC to further support the infrastructure of the SPA/AIC Councils.

FISCAL IMPACT/FINANCING

Monies for these projects have already been identified in the various departmental annual budgets. Several of the private foundations that have funded these efforts through the CPC require public sector support to demonstrate the public/private partnership approach. Future grants from these foundations would be jeopardized if County departments are not able to partially match these monies.

FACTS AND PROVISIONS

The Amendment extends the term of the Agreement for two years, through June 30, 2008, and provides for the payment to the CPC Foundation of up to \$510,000 in each fiscal year, 2006-2007 and 2007-2008, with a CPC Foundation match of \$100,000 in each fiscal year, for various joint planning and training services. The CPC Foundation, Inc., will submit to the Board a final expenditure report on August 2008. The Executive Office will administer and monitor the Agreement on the County's behalf. County Counsel has reviewed and approved as to form the attached amendment.

In the event that the ordinance establishing the CPC is extended beyond July 1, 2008, this Agreement may be amended, upon the mutual consent of parties and Board approval, to extend the term of this Agreement to coincide with the ordinance extension.

IMPACT ON CURRENT SERVICES

As described in the attachments, through the sustained partnerships with the NDTF, CAO, and various community groups, CPC and IOG have played key roles in planning and implementing such Countywide activities as: County Strategic Plan's Goal 5: Children and Families Well-Being; Service Integration Action Plan (SIAP) initiatives; system change efforts, such as the Community Forums/Feedback Sessions; and, housing and homeless activities related to the County's Special Needs Housing Alliance and the Homeless Prevention Initiative.

The funds provided through this Agreement will enable the CPC, its member departments, and other County departments and agencies to better engage communities in impacting the five outcome areas for children and families; and to further integrate their planning and service delivery efforts to ultimately improve outcomes for Los Angeles County children and families. Only by combining public and private planning, programming, and resources will we be able to achieve the County's *Vision* for children:

"Los Angeles County children should reach adulthood having experienced a safe, healthy, and nurturing childhood which prepares them to become responsible and contributing members of the community."

Respectfully submitted,

Zev Yaroslavsky, Chair
Los Angeles County Children's Planning Council

cc: Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors
Auditor-Controller
Director, Department of Children and Family Services
Director, Department of Health Services
Director, Department of Mental Health
Director, Department of Public Social Services
Director, Public Library
Chief Probation Officer
President, Children's Planning Council Foundation, Inc.

ATTACHMENT A

AMENDMENT NUMBER THREE TO AGREEMENT NUMBER 71891
BETWEEN COUNTY OF LOS ANGELES
AND THE CHILDREN'S PLANNING COUNCIL FOUNDATION, INC.

This Amendment Number Three to Agreement Number 71891 is made and entered into at Los Angeles, California this _____ day of _____, 2006, by and between the County of Los Angeles (COUNTY) and The Children's Planning Council Foundation, Inc. (FOUNDATION).

WHEREAS, Agreement Number 71891 was originally executed by the Los Angeles County Board of Supervisors on December 21, 1998; and

WHEREAS, Amendment Number One to Agreement Number 71891 was executed by the Los Angeles County Board of Supervisors on June 13, 2000; and

WHEREAS, Amendment Number Two to Agreement Number 71891 was executed by the Los Angeles County Board of Supervisors on June 17, 2003; and

WHEREAS, this Amendment Three to Agreement Number 71891 is in accordance with Section 11 (Changes and Amendments).

NOW THEREFORE, in consideration of the foregoing and mutual consent herein contained, said Agreement is amended as follows:

1. Section 3 is amended to read in its entirety as follows:

Section 3. TERM

The term of this Agreement shall commence on the date of execution by the Los Angeles County Board of Supervisors and shall terminate on June 30, 2008. This Agreement may be amended, upon the mutual consent of parties and with Board approval.

2. Section 4.2 is amended to add the following:

Section 4.2 The maximum contract sum for the period July 1, 2006 through June 30, 2007 is \$510,000, and the maximum contract sum for the period July 1, 2007 through June 30, 2008 is \$510,000.

3. Section 7 is amended to read in its entirety as follows:

Section 7. INSURANCE, INDEMNIFICATION, AND COMPLIANCE WITH LAWS

7.1 Indemnification

The Contractor shall indemnify, defend and hold harmless the County, its Special Districts, elected and appointed officers, employees, and agents from and against any and all liability, including but not limited to demands, claims, actions, fees, costs, and expenses (including attorney and expert witness fees), arising from or connected with the Contractor's acts and/or omissions arising from and/or relating to this Agreement.

7.2 General Insurance Requirements

Without limiting the Contractor's indemnification of the County and during the term of this Agreement, the Contractor shall provide and maintain, and shall require all of its Subcontractors to maintain, the following programs of insurance specified in this Agreement. Such insurance shall be primary to and not contributing with any other insurance or self-insurance programs maintained by the County. Such coverage shall be provided and maintained at the Contractor's own expense.

7.2.1 Evidence of Insurance: Certificate(s) or other evidence of coverage satisfactory to the County shall be delivered to the County's Executive Office prior to commencing services under this Agreement. Such certificates or other evidence shall:

- (1) Specifically identify this Agreement;
- (2) Clearly evidence all coverages required in this Agreement;
- (3) Contain the express condition that the County is to be given written notice by mail at least thirty (30) days in advance of cancellation for all policies evidenced on the certificate of insurance;
- (4) Include copies of the additional insured endorsement to the commercial general liability policy, adding the County of Los Angeles, its Special Districts, its officials, officers and employees as insureds for all activities arising from this Agreement; and
- (5) Identify any deductibles or self-insured retentions for the County's approval. The County retains the right to require the Contractor to reduce or eliminate such deductibles or self-insured retentions as they apply to the County, or, require the Contractor to provide a bond

guaranteeing payment of all such retained losses and related costs, including, but not limited to, expenses or fees, or both, related to investigations, claims administrations, and legal defense. Such bond shall be executed by a corporate surety licensed to transact business in the State of California.

7.2.2 Insurer Financial Ratings: Insurance is to be provided by an insurance company acceptable to the County with an A.M. Best rating of not less than A:VII unless otherwise approved by the County.

7.2.3 Failure to Maintain Coverage: Failure by the Contractor to maintain the required insurance, or to provide evidence of insurance coverage acceptable to the County, shall constitute a material breach of the Agreement upon which the County may immediately terminate or suspend this Agreement. The County, at its sole option, may obtain damages from the Contractor resulting from said breach. Alternatively, the County may purchase such required insurance coverage, and without further notice to the Contractor, the County may deduct from sums due to the Contractor any premium costs advanced by the County for such insurance.

7.2.4 Notification of Incidents, Claims or Suits: Contractor shall report to the County:

- (1) Any accident or incident relating to services performed under this Agreement which involves injury or property damage which may result in the filing of a claim or lawsuit against the Contractor and/or the County. Such report shall be made in writing within twenty-four (24) hours of occurrence.
- (2) Any third party claim or lawsuit filed against the Contractor arising from or related to services performed by the Contractor under this Agreement.
- (3) Any injury to a Contractor employee that occurs on County property. This report shall be submitted on a County "Non-employee Injury Report" to the County's Project Manager.
- (4) Any loss, disappearance, destruction, misuse, or theft of any kind whatsoever of County property, monies or securities entrusted to the Contractor under the terms of this Agreement.

7.2.5 Compensation for County Costs: In the event that the Contractor fails to comply with any of the indemnification

or insurance requirements of this Agreement, and such failure to comply results in any costs to the County, the Contractor shall pay full compensation for all costs incurred by the County.

7.2.6 Insurance Coverage Requirements for Subcontractors: The Contractor shall ensure any and all Subcontractors performing services under this Agreement meet the insurance requirements of this Agreement by either:

- (1) The Contractor providing evidence of insurance covering the activities of Subcontractors, or
- (2) The Contractor providing evidence submitted by Subcontractors evidencing that Subcontractors maintain the required insurance coverage. The County retains the right to obtain copies of evidence of Subcontractor insurance coverage at any time.

7.3 Insurance Coverage Requirements

7.3.1 General Liability insurance written on ISO policy form CG 00 01 or its equivalent with limits of not less than the following:

General Aggregate:	\$2 million
Products/Completed Operations Aggregate:	\$1 million
Personal and Advertising Injury:	\$1 million
Each Occurrence:	\$1 million

7.3.2 Automobile Liability written on ISO policy form CA 00 01 or its equivalent with a limit of liability of not less than \$1 million for each accident. Such insurance shall include coverage for all "owned", "hired," and "non-owned" vehicles, or coverage for "any auto."

7.3.3 Workers' Compensation and Employers' Liability insurance providing workers' compensation benefits, as required by the Labor Code of the State of California or by any other state, and for which the Contractor is responsible. If the Contractor's employees will be engaged in maritime employment, coverage shall provide workers' compensation benefits as required by the U.S. Longshore and Harbor Workers' Compensation Act, Jones Act or any other federal law for which the Contractor is responsible.

In all cases, the above insurance also shall include Employers' Liability coverage with limits of not less than the following:

Each Accident:	\$1 million
Disease - policy limit:	\$1 million
Disease - each employee:	\$1 million

- 7.3.4 Crime Coverage: Insurance with limits in amounts not less than indicated below covering against loss of money, securities, or other property referred to in this Agreement, and naming the County as loss payee.

Employee Dishonesty:	\$50,000
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4. Section 33 is amended to read in its entirety as follows:

Section 33. COUNTY'S CHILD SUPPORT COMPLIANCE PROGRAM

- 33.1 The Contractor acknowledges that the County has established a goal of ensuring that all individuals who benefit financially from the County through contract are in compliance with their court-ordered child, family and spousal support obligations in order to mitigate the economic burden otherwise imposed upon the County and its taxpayers.
- 33.2 As required by the County's Child Support Compliance Program (County Code Chapter 2.200) and without limiting the Contractor's duty under this Agreement to comply with all applicable provisions of law, the Contractor warrants that it is now in compliance and shall during the term of this Agreement maintain in compliance with employment and wage reporting requirements as required by the Federal Social Security Act (42 USC Section 653a) and California Unemployment Insurance Code Section 1088.5, and shall implement all lawfully served Wage and Earnings Withholding Orders or Child Support Services Department Notices of Wage and Earnings Assignment for Child, Family or Spousal Support, pursuant to Code of Civil Procedure Section 706.031 and Family Code Section 5246(b).
- 33.3 Failure of the Contractor to maintain compliance with the requirements set forth in Sub-Paragraph 33.2 shall constitute default under this Agreement. Without limiting the rights and remedies available to the County under any other provision of this Agreement, failure of the Contractor to cure such default within ninety (90) calendar days of written notice shall be grounds upon which the County may terminate this Agreement and pursue debarment of the Contractor, pursuant to County Code Chapter 2.202.

5. Section 36 is amended to read in its entirety as follows:

Section 36. SAFELY SURRENDERED BABY LAW

- 36.1 The Contractor acknowledges that the County places a high priority on the implementation of the Safely Surrendered Baby Law. The Contractor understands that it is the County's policy to encourage all County Contractors to voluntarily post the County's "Safely Surrendered Baby Law" poster in a prominent position at the Contractor's place of business. The Contractor will also encourage its Subcontractors, if any, to post this poster in a prominent position in the Subcontractor's place of business. The County's Department of Children and Family Services will supply the Contractor with the poster to be used. Information on how to receive the poster can be found on the Internet at www.babysafela.org.
- 36.2 The Contractor shall notify and provide to its employees, and shall require each Subcontractor to notify and provide to its employees, a fact sheet regarding the Safely Surrendered Baby Law, its implementation in Los Angeles County, and where and how to safely surrender a baby. The fact sheet is available on the Internet at www.babysafela.org for printing purposes.

6. Section 37 is amended to read in its entirety as follows:

Section 37. CONTRACTOR RESPONSIBILITY AND DEBARMENT

- 37.1 **Responsible Contractor**
A responsible Contractor is a Contractor who has demonstrated the attribute of trustworthiness, as well as quality, fitness, capacity and experience to satisfactorily perform the Agreement. It is the County's policy to conduct business only with responsible Contractors.
- 37.2 **Chapter 2.202 of the County Code**
The Contractor is hereby notified that, in accordance with Chapter 2.202 of the County Code, if the County acquires information concerning the performance of the Contractor on this or other contracts which indicates that the Contractor is not responsible, the County may, in addition to other remedies provided in the Agreement, debar the Contractor from bidding or proposing on, or being awarded, and/or performing work on County contracts for a specified period of time, which generally will not exceed five (5) years but may exceed five (5) years or be

permanent if warranted by the circumstances, and terminate any or all existing Contracts the Contractor may have with the County.

37.3 Non-responsible Contractor

The County may debar a Contractor if the Board of Supervisors finds, in its discretion, that the Contractor has done any of the following: (1) violated a term of a contract with the County or a nonprofit corporation created by the County, (2) committed an act or omission which negatively reflects on the Contractor's quality, fitness or capacity to perform a contract with the County, any other public entity, or a nonprofit corporation created by the County, or engaged in a pattern or practice which negatively reflects on same, (3) committed an act or offense which indicates a lack of business integrity or business honesty, or (4) made or submitted a false claim against the County or any other public entity.

37.4 Contractor Hearing Board

1. If there is evidence that the Contractor may be subject to debarment, the Department will notify the Contractor in writing of the evidence which is the basis for the proposed debarment and will advise the Contractor of the scheduled date for a debarment hearing before the Contractor Hearing Board.
2. The Contractor Hearing Board will conduct a hearing where evidence on the proposed debarment is presented. The Contractor and/or the Contractor's representative shall be given an opportunity to submit evidence at that hearing. After the hearing, the Contractor Hearing Board shall prepare a tentative proposed decision, which shall contain a recommendation regarding whether the Contractor should be debarred, and, if so, the appropriate length of time of the debarment. The Contractor and the Department shall be provided an opportunity to object to the tentative proposed decision prior to its presentation to the Board of Supervisors.
3. After consideration of any objections, or if no objections are submitted, a record of the hearing, the proposed decision, and any other recommendation of the Contractor Hearing Board shall be presented to the Board of Supervisors. The Board of Supervisors shall have the right to modify, deny, or adopt the proposed decision and recommendation of the Contractor Hearing Board.
4. If a Contractor has been debarred for a period longer than five (5) years, that Contractor may after the debarment has been in effect for at least five (5) years, submit a written

request for review of the debarment determination to reduce the period of debarment or terminate the debarment. The County may, in its discretion, reduce the period of debarment or terminate the debarment if it finds that the Contractor has adequately demonstrated one or more of the following: (1) elimination of the grounds for which the debarment was imposed; (2) a bona fide change in ownership or management; (3) material evidence discovered after debarment was imposed; or (4) any other reason that is in the best interests of the County.

5. The Contractor Hearing Board will consider a request for review of a debarment determination only where (1) the Contractor has been debarred for a period longer than five (5) years; (2) the debarment has been in effect for at least five (5) years; and (3) the request is in writing, states one or more of the grounds for reduction of the debarment period or termination of the debarment, and includes supporting documentation. Upon receiving an appropriate request, the Contractor Hearing Board will provide notice of the hearing on the request. At the hearing, the Contractor Hearing Board shall conduct a hearing where evidence on the proposed reduction of debarment period or termination of debarment is presented. This hearing shall be conducted and the request for review decided by the Contractor Hearing Board pursuant to the same procedures as for a debarment hearing.
6. The Contractor Hearing Board's proposed decision shall contain a recommendation on the request to reduce the period of debarment or terminate the debarment. The Contractor Hearing Board shall present its proposed decision and recommendation to the Board of Supervisors. The Board of Supervisors shall have the right to modify, deny, or adopt the proposed decision and recommendation of the Contractor Hearing Board.

37.5 Subcontractors of Contractor
These terms shall also apply to Subcontractors of County Contractors.

7. Section 40 is added to read as follows:

Section 40. ASSIGNMENT AND DELEGATION

- 40.1 The Contractor shall not assign its rights or delegate its duties under this Agreement, or both, whether in whole or in part, without the prior written consent of County, in its discretion, and any attempted assignment or delegation without such consent shall

be null and void. For purposes of this sub-paragraph, County consent shall require a written amendment to the Agreement, which is formally approved and executed by the parties. Any payments by the County to any approved delegate or assignee on any claim under this Agreement shall be deductible, at County's sole discretion, against the claims, which the Contractor may have against the County.

40.2 Shareholders, partners, members, or other equity holders of Contractor may transfer, sell, exchange, assign, or divest themselves of any interest they may have therein. However, in the event any such sale, transfer, exchange, assignment, or divestment is effected in such a way as to give majority control of Contractor to any person(s), corporation, partnership, or legal entity other than the majority controlling interest therein at the time of execution of the Agreement, such disposition is an assignment requiring the prior written consent of County in accordance with applicable provisions of this Agreement.

40.3 If any assumption, assignment, delegation, or takeover of any of the Contractor's duties, responsibilities, obligations, or performance of same by any entity other than the Contractor, whether through assignment, subcontract, delegation, merger, buyout, or any other mechanism, with or without consideration for any reason whatsoever without County's express prior written approval, shall be a material breach of the Agreement which may result in the termination of this Agreement. In the event of such termination, County shall be entitled to pursue the same remedies against Contractor as it could pursue in the event of default by Contractor.

8. Section 41 is added to read as follows:

Section 41. BUDGET REDUCTIONS

In the event that the County's Board of Supervisors adopts, in any fiscal year, a County Budget which provides for reductions in the salaries and benefits paid to the majority of County employees and imposes similar reductions with respect to County contracts, the County reserves the right to reduce its payment obligation under this Agreement correspondingly for that fiscal year and any subsequent fiscal year during the term of this Agreement (including any extensions), and the services to be provided by the Contractor under this Agreement shall also be reduced correspondingly. The County's notice to the Contractor regarding said reduction in payment obligation shall be provided within thirty (30) calendar days of the Board's approval of such actions.

Except as set forth in the preceding sentence, the Contractor shall continue to provide all of the services set forth in this Agreement.

9. Section 42 is added to read as follows:

Section 42. CONTRACTOR'S CHARITABLE ACTIVITIES COMPLIANCE

The Supervision of Trustees and Fundraisers for Charitable Purposes Act regulates entities receiving or raising charitable contributions. The "Nonprofit Integrity Act of 2004" (SB 1262, Chapter 919) increased Charitable Purposes Act requirements. By requiring Contractors to complete the Charitable Contributions Certification, Exhibit A, the County seeks to ensure that all County contractors which receive or raise charitable contributions comply with California law in order to protect the County and its taxpayers. A Contractor which receives or raises charitable contributions without complying with its obligations under California law commits a material breach subjecting it to either contract termination or debarment proceedings or both. (County Code Chapter 2.202)

9. Exhibit A, CHARITABLE CONTRIBUTIONS CERTIFICATION, hereto attached.
10. ALL OTHER TERMS AND CONDITIONS OF THE AGREEMENT REMAIN IN FULL FORCE AND EFFECT.

**AMENDMENT NUMBER THREE TO
AGREEMENT NUMBER 71891**

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment Number Three to Agreement Number 71891, to be subscribed by the Mayor, the seal for said Board to be hereto affixed and attested by the Executive Officer-Clerk thereof, and FOUNDATION has caused this Amendment to be subscribed on its behalf by its duly authorized officer, on the day, month and year first above written.

COUNTY OF LOS ANGELES

By: _____
Mayor, Board of Supervisors

ATTEST:

Sachi Hamai
Executive Officer-Clerk of the
Board of Supervisors for the County of Los Angeles

By: _____
Deputy

THE CHILDREN'S PLANNING COUNCIL
FOUNDATION, INC.

By: _____

Name: _____

Title: _____

APPROVED AS TO FORM:
RAYMOND G. FORTNER, JR.
County Counsel

By: _____
Michele Jackson
Senior Associate County Counsel

CHARITABLE CONTRIBUTIONS CERTIFICATION

Children's Planning Council Foundation, Inc.
Company Name

500 West Temple Street, Rm B26, Los Angeles, CA 90012
Address

95-4596994
Internal Revenue Service Employer Identification Number

CT-103839
California Registry of Charitable Trusts "CT" number (if applicable)

The Nonprofit Integrity Act (SB 1262, Chapter 919) added requirements to California's Supervision of Trustees and Fundraisers for Charitable Purposes Act which regulates those receiving and raising charitable contributions.

Check the Certification below that is applicable to your company.

- ☐ Proposer or Contractor has examined its activities and determined that it does not now receive or raise charitable contributions regulated under California's Supervision of Trustees and Fundraisers for Charitable Purposes Act. If Proposer engages in activities subjecting it to those laws during the term of a County contract, it will timely comply with them and provide County a copy of its initial registration with the California State Attorney General's Registry of Charitable Trusts when filed.

OR

- ☐ Proposer or Contractor is registered with the California Registry of Charitable Trusts under the CT number listed above and is in compliance with its registration and reporting requirements under California law. Attached is a copy of its most recent filing with the Registry of Charitable Trusts as required by Title 11 California Code of Regulations, sections 300-301 and Government Code sections 12585-12586.

Signature

Date

Name and Title of Signer (please print)

CHILDREN'S PLANNING COUNCIL AND INTERAGENCY OPERATIONS GROUP

SUMMARY REPORT OF ACCOMPLISHMENTS AND EXPENDITURES FOR FISCAL YEARS 2003-04, 2004-05 AND 2005-06

We are pleased to provide you with a summary report of the accomplishments and expenditures for the Children's Planning Council (CPC) and the Interagency Operations Group (IOG) for Fiscal Year (FY) 2003-04 through FY 2005-06. Detailed information on the accomplishments and expenditures for CPC (SPA/AIC Councils) and IOG are provided in Attachment C and Attachment D, respectively.

On June 4, 2003, your Board approved Amendment Number Two to Agreement #71891 authorizing the County Departments of Children and Family Services, Health Services, Mental Health, Probation, Public Social Services, and Parks and Recreation to each transfer \$99,000 per FY to the CPC Foundation, Inc. for FY 2003-04, FY 2004-05, and FY 2005-06 for the following purposes:

- Continue to strengthen the infrastructure of the eight Service Planning Area (SPA) Councils and the American Indian Children's (AIC) Council.
- Continue to enhance the SPA/AIC Councils and the capabilities of various County departments, their staff, and their SPA/AIC Council representatives, to effectively partner with the community and improve the delivery of services for children and families, and provide the following:
 1. Technical/consultant support for the Interagency Operations Group (IOG), chaired by various County departments on a rotating basis, and charged with promoting the County's *Vision* for children and families by accelerating the implementation of, and generating solutions that remove operational barriers to integrated services.
 2. Support for departmental staff to better understand their roles as members of the SPA/AIC Councils, and interdepartmental efforts to explore how best to link departmental community planning initiatives to the work of the SPA/AIC Councils. Support, to be provided by the IOG, can include training conferences, facilitation of inter-departmental dialogues, access to subject-matter experts, presentation, facilitation of County-community working sessions, and other assistance that will provide departmental staff necessary knowledge, information, and skills to further the County's efforts in working more effectively with community groups.

The CPC and the IOG continue to pursue a shared vision of improving outcomes for children and families through systems change, by strengthening County-community

partnerships, and increasing the capacity of communities to engage in community change efforts through community advocacy and mobilization.

CPC SUMMARY OF ACCOMPLISHMENTS AND EXPENDITURES

During the period covered by FYs 2003-04, 2004-05, and 2005-06, the CPC conducted the following activities with resources allocated from six County departments, which amounted to \$390,000 per FY, for a total of \$1,170,000. Funds supported the system of nine SPA/AIC Councils, established by your Board on December 9, 1997, to serve as a bridge between County government and the many County communities.

The SPA/AIC Councils were created to improve outcomes for children and families through collaborative planning efforts between County, community-based organizations, and community residents by developing priorities and recommendations for a more effective health and human service delivery system.

The system of SPA/AIC Councils have evolved from their original function as networking and planning bodies, to the organizers of a vast network of over fifty (50) parent, youth, and resident-based community building networks (also called Community Knowing Circles, Parent Action Networks, Youth Action Networks, and Neighborhood Action Councils) capable of engaging hundreds of parents and youth interested in improving their communities and becoming engaged in civic life. Each of these parent, youth, and resident networking bodies has identified a clear plan intended to improve one or more of the five outcome areas impacting the well-being of children and families.

Over the last three years, the partnership between CPC, New Directions Task Force (NDTF), the IOG, and the Chief Administrative Office (CAO) has deepened to advance a vision toward collaborative planning and shared priority setting, driven by community-based input, and recommendations intended to improve the delivery of health and human services and support the building of safer, healthier, and more stable communities.

This evolution of CPC and the system of Councils was achieved as a result of the following activities and accomplishments during the reporting period:

- In 2003, CPC led an impact assessment and advocacy effort related to the Governor's Budget on health and human services in the County. The process included a press conference, several town halls, and the involvement of SPA/AIC Councils members, as well as other stakeholders.
- In 2003, the SPA/AIC Councils collected input from parents with young children on Universal Preschool (3,000 surveys in eight languages). The survey helped to determine what parents care about in developing a system for their young children and it was used by First 5 L.A. to guide the development of its L.A. Universal Preschool Initiative.
- In partnership with First 5 L.A., CPC and the SPA/AIC Councils co-sponsored a Countywide Strengthening Community Capacity Symposium in 2003. The Symposium brought together over 200 people representing community-based

organizations, neighborhood groups, County and city government agencies, and many other public and private entities to explore various community engagement models, particularly those aimed at impacting the five outcome areas for children and families' well-being.

- In 2004, CPC developed a comprehensive Community Engagement and Organizing Framework to build communities through the work of each Council. The framework outlines the roles of institutions, government, and communities in fostering parent, youth, and resident empowerment. The Framework was presented to key CPC partners, including the NDTF and the IOG, and it was used as the foundation for a half-day convening of County department representatives with the SPA/AIC Councils to inform implementation of the new SPA/AIC workplans and the role of County departments in community building efforts.
- In 2004, the SPA/AIC Councils developed and implemented a groundbreaking Peer Learning Tool to enhance their self-governance structure and support the work of the Councils and facilitate their implementation of ABCD.
- In 2005, the SPA/AIC Councils adopted Asset-Based Community Development (ABCD) as their organizing model. This model takes a strengths-based approach to community building by focusing on community assets and mobilizing those assets as a sustainable approach to improving community health, child welfare, and quality of life.
- Beginning in 2005, CPC, in partnership with the Mexican American Legal Defense and Education Fund, conducted several parent leadership & advocacy skills training workshops through the SPA/AIC Councils during the first year of the partnership.
- During the spring of 2005, the SPA/AIC Councils conducted a Countywide community engagement and organizing effort through 64 Community Forums (CFs) (2,100 participants) and nine County Feedback Sessions (900 participants). These Forums were conducted in partnership with CAO, NDTF, and the IOG to: 1) facilitate the alignment of the County Strategic Plan's Goal 5 and the budget-setting process; 2) create a space for parents, residents, and youth to share their concerns and aspirations for all children and develop relationships with one another to work together in their communities; and, 3) strengthen the skills and infrastructure of the SPA/AIC Councils required to support ongoing community building efforts.
- In 2006, CPC re-certified a new inclusive and broad-based SPA 6 Council focused on improving each of the five outcome areas. The Council is now comprised of 35 diverse community representatives, which include parents, youth, social change agencies, service providers, County representatives, and educational institutions.
- Over the last three years, the SPA/AIC Councils conducted extensive community engagement activities around the County's five outcome areas, including maternal health and youth summits in SPA 1 (Antelope Valley); health summits

and parent education in SPA 3 (San Gabriel/Pomona Valleys); education and leadership conferences in SPA 5 (West) and SPA 7 (South East); safety and community policing in SPA 6 (South); and, eight School Readiness/School Success conferences in SPA 8 (South Bay).

Please refer to Attachment C for a more detailed description of specific expenditures and accomplishments by SPA/AIC Councils.

IOG SUMMARY OF ACCOMPLISHMENTS AND EXPENDITURES

The IOG's mission is to "promote the County's vision for children and families by facilitating and accelerating the implementation of effective, integrated services and generating solutions to removing operational barriers."

Resources supporting IOG activities/initiatives amounted \$204,000 per FY (totaling \$612,000 for the reporting period). Through sustained partnerships with the NDTF, CAO, and various community groups, the IOG has played key roles in planning and implementing such Countywide activities as: County Strategic Plan's Goal 5: Children and Families Well-Being; Service Integration Action Plan (SIAP) initiatives; system change efforts, such as the Community Forums/Feedback Sessions; and, housing and homeless activities related to the County's Special Needs Housing Alliance and the Homeless Prevention Initiative.

Below are highlights of IOG accomplishments organized by the IOG's four primary Goals:

Goal 1: Increasing County staff knowledge of other agency systems and missions, and developing managers and staff committed to collaboration, integrated services, and community building:

- July 30, 2004, sponsored *Partnering with Communities for Better Outcomes*, a work shop for Department Representatives (DRs) to the SPA/AIC Councils, SPA/AIC Council members and representatives, IOG members, CPC and community members to clarify the collaborative relationship between the Councils and County departments, and identify ways the County and community could work together more effectively.
- March 17, 2005, co-sponsored with CAO and CPC an *Asset-Based Community Development (ABCD) Department Heads Presentation* to gain executive understanding of community building.
- December 2005-February 2006, conducted a series of surveys, interviews, and dialogues with Department Heads, DRs, IOG members, and representatives from CPC and the SPA/AIC Councils to enhance mutual understanding of County and community roles and responsibilities.

Goal 2: Supporting change within IOG Member agencies to achieve the IOG Mission:

- December 2003, co-sponsored with CAO a *Results Based Decision Making Refresher* and "coaching session" for Departments participating in the County's Children and Families Budget process.
- April 2005-December 2005, provided funding, planning, and organizing support for the Countywide *CPC/County Community Forums and County Feedback Sessions*.
- September 21, 2005, co-sponsored with the CAO the *NDTF/IOG Community Forums Leadership Workshop* for NDTF to provide policy direction regarding responding to issues/concerns raised at the CFs.

Goal 3: Maximizing opportunities to improve outcomes through service integration:

- July 2003-June 2006, provided operational oversight, interdepartmental coordination, and problem solving for the implementation of the SIAP.
- January 2004, funded the production of a generic Customer Service and Satisfaction (CSS) training program, with a video presentation, for NDTF departments including a Train-the-Trainer component and funded the analysis of the NDTF departments CSS Survey.
- July 15, 2004, funded a *Housing Development 101 Training* for department representatives to the Special Needs Housing Alliance.
- FY 2003-06, funded consultant support for a series of *County-Foundation Dialogues* geared toward building stronger partnerships with foundations and communicating to them County Strategic Plan Goal 5 policy directions and strategies.
- FY 2003-06, provided funding to the *Education Coordinating Council* to support development of the education "Blueprint," approved by your Board on February 15, 2006.
- January 11, 2006, as part of the *Homeless Prevention Initiative*, approved by your Board on April 4, 2006, funded a report for helping to guide the development of a special housing fund for the County.

Goal 4: Promoting and supporting community building through strength-based assessment, planning, and evaluation:

- March 9, 2004, funded consultant services for CPC to lead an impact assessment of the FY 2004-05 Governor's Budget on health and human services in the County, including community input and a set of media implementation strategies/products.
- March 9, 2004, funded consultant services for the Department of Mental Health to conduct an external stakeholder assessment process for the FY 2004-05 budget curtailment plan.

- FY 2003-05, provided leadership to the Faith-Based Organizations Coordinating Council (FBOCC) and funded a one-year contract with USC's Center for Religion and Civic Culture (CRCC) to allow the IOG and FBOCC to access the *CRCC database* containing the most comprehensive contact information of faith-based non-profit organizations. Included in the contract was a provision for upgrading and maintaining the database to meet County needs.
- February 2004, co-sponsored with the FBOCC and the Los Angeles Homeless Services Authority, *Bring L.A. Home! The Partnership to End Homelessness in Los Angeles Forum*.
- March 2004, co-sponsored with the FBOCC and the United Way of Los Angeles the *Individual Development Accounts (IDAs): Assets for Independence Forum* for representatives of the FBOCC, CPC, and USC's CCRC to discuss the coordination of efforts to increase the number of IDAs and applications submitted for the Federal Earned Income Tax Credit.

Please refer to Attachment D for a more detailed description of specific IOG expenditures and accomplishments.

The CPC and IOG would like to acknowledge the leadership, support, and commitment of their respective members, staff, and partners: NDTF, CAO, SPA/AIC Councils, Department Representatives and community members. It is through the combined efforts of this partnership that the County can build safer, more stable and healthy communities to achieve its vision for children and families.

**SERVICE PLANNING AREA/AMERICAN INDIAN CHILDREN'S (SPA/AIC)
COUNCILS DETAILED REPORT OF ACCOMPLISHMENTS AND EXPENDITURES
FOR FISCAL YEARS 2003-04, 2004-05 AND 2005-06**

SPA 1 (Antelope Valley) Council

- Culminating in July 2003, the Council held a four-month community dialogue series with low-income parents to learn more about the barriers they face when accessing health care services in the region. Two of the most significant barriers identified were transportation and language sensitivity. The information collected through this process was provided to the Department of Public Health and local providers such as Kaiser, who are using the data to inform their service delivery practices. This effort facilitated the attainment of First 5 L.A.'s Healthy Births Initiative via the SPA 1 Council. The Initiative's goal is to improve birth outcomes for high-risk pregnant women and to establish a partnership with more than 50 community agencies that will use the findings from these dialogues to advocate improved service delivery and better resources for expectant mothers.
- During 2004, the Council established the Antelope Valley youth leadership and advocacy workgroup called the Antelope Valley Youth Challenge Collaborative (AVYCC), consisting of youth ages 13 – 25 years. This group's focus is on developing solutions to address issues faced by youth and young adults. The AVYCC sponsored two youth summits in 2005 that engaged over 300 youth in workshops on health, safety, racial issues, education, and employment. The youth are now working on community-based projects to improve race-relations and safety and security in the high schools.
- During early 2006, the Council developed relationships with approximately twenty-five (25) new, energetic parents who conducted outreach to other parents to participate in school readiness meetings, the Community Forums (CFs), and other SPA 1 activities.

SPA 2 (San Fernando Valley) Council

- In October 2003, the Council hosted a *Safety and Survival Workshop* where over 150 participants (parents, community members, and parent center directors) expressed interest in learning more about issues such as gangs, bullying, drugs, HIV/AIDS and STDs, and the programs that address them.
- During 2005 and 2006, the Council established eight Community Action Groups (CAGs). Five emerged out of the CFs process and three developed independently. The CAGs include: 1) City of Santa Clarita Community Center Parents in Newhall; 2) Canoga Park residents from the De Soto Avenue resident units and "The Village" Ready for School parents; 3) City of San Fernando community residents: LAUSD Broadous Ready for School Program, Parent Cadre Group in Pacoima; and Parent Pioneers group in Sylmar; and 4) LAUSD

Fair Avenue Elementary Parent Center group in North Hollywood and the Marson Park Project parent group in Panorama City.

SPA 3 (San Gabriel and Pomona Valleys) Council

- The Council convened and facilitated a housing task force during 2004 to better understand the on-going needs and concerns of the homeless population and to identify gaps in services. The lack of emergency shelter for homeless families was identified as a priority issue. Task force members met with County representatives to discuss the possibility of using vacant County facilities to house homeless services.
- During FY 2005-2006, the Council established five Parent Action Networks (PANs) after graduating over 130 parents from its parent leadership and advocacy training sessions facilitated by Mexican American Legal Defense and Education Fund (MALDEF). The PANs are located in the communities of West Covina, Claremont, and Baldwin Park.
- The parent groups are focused on developing and implementing projects in their local community and schools such as transportation, health, education, and safety. The Parents and Neighbors in Action PAN of Baldwin Park initiated a project to establish a Homework Assistance Room in the Baldwin Park United Methodist Church; the group also serves on the Baldwin Park Residents Advisory Committee for the city's Healthy Eating/Active Communities (HEAC) Initiative.
- In 2005, the Council also established one Youth Action Network in the City of Pomona. Approximately 35 youth participate actively in this Network and have identified a number of health-related issues of concern to them, including teen pregnancy and nutrition.

SPA 4 (Metro) Council

- During 2004, the Council developed a popular education and organizing curriculum aimed at educating parents on the health care system. The Council developed a curriculum and trained council members on the principles of Community Knowing Circles and successfully established six Parent Knowing Circles in: Highland Park, East Hollywood, Cypress Park, Echo Park, and Downtown Los Angeles.
- The Knowing Circle in Cypress Park is working on a special education curriculum and creating support networks for families with special needs children. The Knowing Circle in Downtown Los Angeles is comprised of the Native American population who are focused on education and culture and languages. The Community for Educational Equity Knowing Circle is working to assist parents and youth on the A-G high school requirements. Finally, the Highland Park group is working on diversity issues in school curricula.
- In April 2005, the Council held a Parent Summit with over 70 parents, children, and providers participating. The summit provided training on the following topics

related to advocacy and skills building: 1) action plan development; 2) group building; 3) consensus building; 4) needs assessments; 5) goal-setting; 6) relationship-building; 7) confidence development; and, 8) resource identification.

SPA 5 (West) Council

- During the latter part of 2003, the Council co-sponsored the first annual September Fest, where approximately 600 community members interacted and developed relationships with representatives from over 65 community and governmental agencies.
- During 2004, the Council hosted a series of community dinners with parents and resident groups throughout the SPA. Among the priorities identified by participants were senior programs, youth services, and projects to support the economic well-being of families in the area.
- The Council established a Youth Network, with over 50 participants. Youth in the communities of Westchester, Venice, and Westwood have begun to outreach to other young people to become engaged in their community.
- The Council held a Partner conference in November 2005 with the aim of linking agencies, departments, and neighborhood groups interested in community building. In addition, three of the parent groups are working on race relations and gang activity/safety on school campuses.
- During this period, the Council also co-facilitated a 13-week MALDEF parent leadership and advocacy training course. As a culminating event, the Council convened a parent conference in April 2005 to support community capacity building efforts.

SPA 6 (South L.A) Council

- A notable success during this period was the election of the new SPA 6 Council and adoption of a set of by-laws. The new SPA 6 Council consists of 35 elected members, representing a diverse cross-section of the SPA 6 region.
- The Council provided support and technical assistance to a newly formed parent group at Jefferson High School that emerged from the CFs process and the racial tensions that erupted last year.
- During 2005, the Council convened an active youth group that is working with the Los Angeles Police Department on building relationships with students. The youth have formed a 30 member Youth Advisory Board.
- Over the last year, the Council has been working with parent groups at Jefferson High School and Raymond Elementary School, as well as a youth group at South L.A. High School on school safety and campus beautification issues.

SPA 7 (South East) Council

- During 2003, the Council convened a Parent Leadership Team focused on improving the nutritional quality of the food served in schools. The group received guidance and support from the Public Health Department on Nutrition, and advice and training on school policy development. The group also conducted a parent survey on school nutrition.
- During 2004, the Council provided training on leadership and advocacy to Headstart parents and local Parent and Teacher Association members. Parents identified safety concerns and received training and support regarding planning and advocacy at the city level.
- During 2005, the Council continued to support the parent and youth groups that emerged through the CFs process, located in South Gate, Huntington Park, Pico Rivera, Montebello, and Whittier.
- The parent groups are working on increasing parental participation in the educational system, improving the quality of life for children in the foster care system, health, and student safety through an anti-bullying campaign.
- In October 2004, the Council celebrated the graduation of nearly 30 parents from a 16-week MALDEF parent leadership and advocacy training series. The parents are now pursuing strategies to raise the level of awareness at all levels on the growing number of teens exposed to HIV and AIDS.
- In June 2005, the Council hosted a bilingual leadership training entitled, "My Voice is the Future: A Conference on Community Leadership." Nearly 100 adult and youth participants attended and participated in workshops on community involvement, principles of leadership, understanding levels of government and the legislative and budgetary process, advocacy, public speaking, and building community collaboration.

Service Planning Area 8 (South Bay) Council

- During 2003, the Council held its fifth School Readiness Conference entitled, "Communities Doing Their Part." Over 800 participants attended, most of who were parents. Highlights from the conference include workshops with: John McKnight, Co-Director of the Asset-Based Community Development (ABCD) Institute at Northwestern University; Henry Moore, former Assistant City Manager of Savannah, GA; and Doug Fisher, professor at the School of Education at San Diego State University.
- As a result of the School Readiness Conferences, over 16 Neighborhood Action Councils (NACs) and one Youth Action Council have been created in local neighborhoods to better engage residents in local change efforts.
- By May of 2005, the Council held its eighth School Readiness Conference, entitled, "Leading the Way...Finding the Leader in You!" Nearly 700 parents, residents, community agencies, youth, and children were present at this

conference to discuss how to develop and implement a community project and build strong individual and group leadership.

- The Council's focus has centered on leadership development and relationship-building to increase the skill-base of parents who can address local concerns. However, each of the NACs has focused their efforts on broader issues. For example:
 - *Stevenson NAC*: The group is working to construct an awning that will provide shelter for students. In January, Long Beach Councilwoman Bonnie Lowenthal attended their meeting to offer support for the project.
 - *Community Partners Council (CPC) NAC*: The group has developed a formal protocol for registering complaints with the Police Commission; they were also able to get an agreement to expand the Cesar Chavez Park in downtown Long Beach and to move the entrance to the 710 highway on 3rd Street (near the school).
 - *Inglewood NAC*: Members participated in a community improvement effort in collaboration with Inglewood Parks and Recreation Community Services Department. The community event represents a positive step toward the goal of partnership between the Inglewood NAC, the Parks and Recreation Community Services Department, and other city service agencies.
 - *Cesar Chavez NAC "Mother's Brigade"*: The NAC developed a system to monitor the safety of students who walk to and from the school campus.
 - *South Bay Youth Project, Youth Advisory Committee*: Continues to sponsor a Late Night Sports project every Saturday night, providing youth in the South Bay with a drug and alcohol free social alternative.

American Indian Children's Council (AICC)

- AICC, in partnership, with the UCLA Ralph and Goldy Lewis Center for Regional Policy Studies, released a policy brief in 2003 that provided data on the status of AIC in the County. The brief included data on population size, poverty, school enrollment, family size, and access to healthcare. The purpose of the report was to provide data that will inform not only the work of the Council, but other organizing and engagement efforts in the American Indian community.
- During 2004, the AICC held a number of trainings aimed at informing and educating both providers and American Indian families on the Indian Child Welfare Act.
- During 2005, the AICC successfully established a youth council, called United Native Youth LA (UNYLA), which is comprised of 25-30 youth, who have demonstrated their ability to build a strong base of American Indian youth and their families; cultivated emerging youth leadership; increased political consciousness; and performed culturally focused youth-led community organizing. The focus during the early part of the year was on leadership development, including coaching youth on the qualities of effective leaders, avoiding unhealthy and detrimental behavior, and cultivating the strengths of their peers.

- During 2006, the AICC also established parent groups that are organizing around housing and homeless issues, the provision of culturally-sensitive mental health services, and the establishment of an Indian Cultural Center and media/communication center.

CPC Expenditures for FY 2003-2004 and 2004-2005

Note: Fiscal Expenditure for 2005-2006 will be submitted by August 2006.

FY 2003-04

- 1. Program Personnel & General Support - \$55,362.84**
The program personnel provide support and oversight to the system of Councils, identifies training and technical assistance needs, and works with the Councils in developing and carrying out their workplans. General support expenses include consultant fees, office supplies, meeting costs, copying, postage, training and development fees etc.
- 2. American Indian Children's Council - \$5,584.41**
Expenses included employee wages/benefits and general operating expenses, such as postage, copying, meeting costs, translation, child care, etc.
- 3. Service Planning Area Council 1 - \$12,111.84**
Expenses included employee wages/benefits and general operating expenses, such as postage, copying, meeting costs, translation, child care, etc.
- 4. Service Planning Area Council 2 - \$5,621.66**
Expenses included employee wages/benefits and general operating expenses, such as postage, copying, meeting costs, translation, child care, etc.
- 5. Service Planning Area Council 3 - \$7,187.52**
Expenses included employee wages/benefits and general operating expenses, such as postage, copying, meeting costs, translation, child care, etc.
- 6. Service Planning Area Council 4 - \$4,237.79**
Expenses included employee wages/benefits and general operating expenses, such as postage, copying, meeting costs, translation, child care, etc.
- 7. Service Planning Area Council 5 - \$10,158.95**
Expenses included employee wages/benefits and general operating expenses, such as postage, copying, meeting costs, translation, child care, etc.
- 8. Service Planning Area Council 6 - \$2,500.22**
Expenses included employee wages/benefits and general operating expenses, such as postage, copying, meeting costs, translation, child care, etc.
- 9. Service Planning Area Council 7 - \$10,127.78**
Expenses included employee wages/benefits and general operating expenses, such as postage, copying, meeting costs, translation, child care, etc.

10. **Service Planning Area Council 8 - \$17,895.19**
Expenses included employee wages/benefits and general operating expenses, such as postage, copying, meeting costs, translation, child care, etc.

FY 2004-05

1. **Program Personnel & General Support - \$79,388.66**
The program personnel provide support and oversight to the system of Councils, identifies training and technical assistance needs, and works with the Councils in developing and carrying out their workplans. General support expenses include consultant fees, office supplies, meeting costs, copying, postage, training and development fees etc.
2. **American Indian Children's Council - \$65,051.95**
Expenses included employee wages/benefits and general operating expenses, such as postage, copying, meeting costs, translation, child care, etc.
3. **Service Planning Area Council 1 - \$2,290.23**
Expenses included employee wages/benefits and general operating expenses, such as postage, copying, meeting costs, translation, child care, etc.
4. **Service Planning Area Council 2 - \$17,340.63**
Expenses included employee wages/benefits and general operating expenses, such as postage, copying, meeting costs, translation, child care, etc.
5. **Service Planning Area Council 3 - \$99,544.53**
Expenses included employee wages/benefits and general operating expenses, such as postage, copying, meeting costs, translation, child care, etc.
6. **Service Planning Area Council 4 - \$2,442.11**
Expenses included general operating expenses, such as postage, copying, meeting costs, translation, child care, etc.
7. **Service Planning Area Council 5 - \$38,504.85**
Expenses included employee wages/benefits and general operating expenses, such as postage, copying, meeting costs, translation, child care, etc.
8. **Service Planning Area Council 6 - \$57,555.56**
Expenses included employee wages/benefits and general operating expenses, such as postage, copying, meeting costs, translation, child care, etc.
9. **Service Planning Area Council 7 - \$4, 859.18**
Expenses included employee wages/benefits and general operating expenses, such as postage, copying, meeting costs, translation, child care, etc.
10. **Service Planning Area Council 8 - \$56,755.73**
Expenses included employee wages/benefits and general operating expenses, such as postage, copying, meeting costs, translation, child care, etc.

**INTERAGENCY OPERATIONS GROUP
DETAILED REPORT OF ACCOMPLISHMENTS AND EXPENDITURES
July 2003 – June 2006**

Strategies/Objectives	Accomplishments
Goal 1: Increase County staff's knowledge of other agencies systems, mission, language, disciplines and funding streams and develop managers and staff committed to collaboration, integrated services and community building.	
<p>Strategy A: Influence the County's human resource / cultural environment, provide assistance in understanding the environment, and help to develop the specific skills sets required to move in this direction.</p>	<p><u>July 30, 2004:</u> Sponsored <i>Partnering with Communities for Better Outcomes</i>: an all-day conference and workshop for Department Representatives (DRs), Interagency Operations Group (IOG) members, Children's Planning Council (CPC) and Service Planning Area/American Indian Children's (SPA/AIC) Councils representatives, and community members to clarify the collaborative relationship between the Councils and County departments, and identify ways the County and community can work together more effectively to achieve better outcomes for children and families. (\$3,800)</p> <p><u>March 17, 2005</u> Co-sponsored with the Chief Administrative Office (CAO) a <i>John McKnight Asset-Based Community Development (ABCD) Department Heads Presentation</i> to gain executive understanding of community building, and convened a follow-up conversation with County and community representatives to explore key components of a County community building staff development curriculum.</p> <p><u>April 2005 – December 2005:</u> Provided funding, planning, and organizing resources in support of the Countywide <i>Children's Planning Council/County Community Forums (CFs) and County Feedback Sessions</i>, involving more than 3,000 community members and NDTF department heads who shared the County's response with the community. (\$235,000)</p> <p><u>December 2005-February 2006:</u> Conducted the <i>Community Feedback-County Response Feedback Sessions County Participant Debriefing Survey</i>: IOG members, DRs, and other County Feedback Sessions representatives were surveyed for their assessments of the Feedback Sessions; what they learned from the process; how it furthered County-community building partnerships, and supported implementation of their departments' main missions; and identified what they/their departments/the County could do to advance community building efforts.</p> <p><u>January 2006:</u> Prepared the <i>DR Key Stakeholders Roles and Responsibilities Report</i>: DRs, IOG members, and representatives from CPC and the SPA/AIC Councils shared their ideas about the roles and responsibilities for the New Directions Task Force (NDTF), IOG, County departments, DRs, CPC, and the SPA/AIC Councils in Community Building.</p>

Strategies/Objectives	Accomplishments
Goal 2: Support change within IOG Member agencies to achieve the IOG Mission	
<p>Strategy A: Play a key role in institutionalizing in the County Budget and the Children and Families Budget (C&FB), as appropriate, the County's cultural change initiative, embodied in the County Strategic Plan, <i>Performance Counts (PC!)</i> and the RBDM performance methodology to provide program and service planning and evaluation.</p>	<p><u>December 2003:</u> Co-sponsored a one-day Results Based Decision Making Refresher and one-day, one-on-one "coaching session," with Mark Friedman, for Departments taking part in the Children and Families Budget. (\$3,143)</p>
<p>Strategy B: Support Department Head efforts to implement Goal 5, Phase III (G5P3): Children and Families' Well-Being.</p>	<p><u>April 2005 – December 2005:</u> Provided funding, planning, and organizing resources in support of the Countywide Children's Planning Council/County CFs and County Feedback Sessions process; involving more than 3,000 community members. (Note: Also appears above as part of Goal 1, Strategy A)</p> <p><u>September 21, 2005:</u> Co-sponsored with CAO the NDTF-IOG CFs Leadership Workshop for NDTF Department Heads to provide policy direction regarding addressing Community Forum (CF) generated issues, and establish priority issues for presentation at the CF-County Response Feedback Sessions. (\$5,000)</p>
Goal 3: Maximize opportunities to improve outcomes through service integration:	
<p>Strategy A: Help ensure successful implementation of the County's Service Integration Action Plan (SIAP).</p>	<p><u>July 2003 – June 2006:</u> Provided operational oversight, interdepartmental coordination and problem solving for the implementation of the SIAP. See below for specific activities.</p> <p><u>FY 2003-2005:</u> Funded CPC leadership and support for the SIAP Partnering Principles and Customer Service and Satisfaction Work Groups. Services advanced the implementation of Customer Service and Satisfaction (CSS) Standards, and Principles for Partnering, through supplemental project management expertise and administrative support to health and human services departments, and their community partners. (\$34,000)</p> <p><u>July 2003:</u> Co-sponsored with CPC the SIAP Partnering Principles Workgroup's Partnering with Families</p>

Strategies/Objectives	Accomplishments
	<p>and Communities for Better Outcomes: Seminar and Workshop for IOG, DRs to the SPA/AIC Councils, and the Councils to explore family and community capacity building concepts. (\$16,890)</p> <p><u>January 2004:</u> Funded the production of a generic CSS training program with video in the same style as the <i>New Employee Orientation Program</i> for NDTF departments to adapt to their departments' styles and environment, including a Train-the-Trainer component. In addition to a half-day training to NDTF department supervisors/managers, the training program is available in DVD and on the CAO Web site. (\$49,750)</p> <p><u>November 9, 2004:</u> Funded analysis of the NDTF departments' CSS Survey. The CSS Survey, coordinated by CAO, garnered 29,381 responses and led to a final report of the findings. (\$30,000)</p> <p><u>March 2004-March 2005:</u> Funded and provided oversight for Consultant Coach Services to departmental executive teams for the purposes of: implementing support mechanisms/infrastructures for supporting, coordinating, and communicating departmental and Countywide cross-agency implementation efforts; creating processes to further identify and develop departmental "champions to support and sustain implementation efforts that improve outcomes for children and families; and, coordinating with departmental executive teams the development of Countywide cross-agency recognition programs for individuals supporting positive change to the County's culture. (\$47,907)</p>
<p>Strategy B: Maximize linkages between philanthropic groups' priorities and services delivered by IOG member agencies.</p>	<p><u>FY 2003-06:</u> Funded consultant support for a series of County-Foundation Dialogues to: build stronger partnerships; identify how to work more effectively with foundations; communicate County Strategic Plan Goal 5 policy directions and strategies; and streamline processes for accepting and matching foundation grants to the County. The Foundations Strategic Partnerships report documents this process and provides recommendations to build County-foundation partnerships and streamline grant processing. (\$6,709).</p>
<p>Strategy C: Pursue opportunities to enhance relationships between public schools and County agencies.</p>	<p><u>July 2003:</u> IOG officially receives Dr. Pedro Noguera's (Harvard University, Graduate School of Education) report: <i>School Linked Services in Los Angeles County: Establishing New Standards and a Preliminary Plan for the Education and Welfare of Los Angeles Youth</i>. Dr. Noguera's recommendations for the formation of full-service schools were discussed with Dr. Darline Robles, Superintendent, Los Angeles County Office of Education and three other school district superintendents. It is expected that the recommendations will be used to identify potential full-service school pilot sites; and enhance relationships between public schools and County agencies. (\$5,450).</p>

Strategies/Objectives	Accomplishments
	<p><u>January 30, 2004:</u> Sponsored a “delegation” of thirty-five Los Angeles County education and health and human service system representatives and community stakeholders to tour San Diego’s City Heights Project. Delegates met with local leaders and planners to explore potential joint-use (school-based) construction projects as a County service integration strategy. (\$750)</p> <p><u>FY 2003-06:</u> Provided funding to the Education Coordinating Council (ECC) to support the development of the education “blueprint” outlined in the County Strategic Plan’s Goal 5. During implementation of the Blueprint the ECC will identify areas of alignment with NDTF-IOG initiatives and maximize collaborative opportunities. (\$70,000).</p>
<p>Strategy D: Pursue the coordination of transportation services and improve access to County health and human services.</p> <p>1. Implement IOG adopted Transportation Committee recommendations for improving coordination of transportation services to enhance access to County health and human services.</p>	<p><u>July 2003–Present:</u> Provided leadership and support to the <i>Transportation and Human Services Executive Council (Council)</i> following BOS approval of DPSS’ (as NDTF Chair) recommendation that all functions and responsibilities of the Council be transferred to the IOG. The transfer was designed to create a more effective method for addressing the County’s human service transportation issues within the context of the County’s overall service integration efforts. IOG forms a Transportation committee to address the lack of coordination between health and human services and transportation authorities.</p> <p><u>March 2004:</u> Funded an assessment of prior plans/reports of transportation needs/issues within the County. The report: <i>Evaluation and Enhancement of the County’s Public Transportation System</i>, provides a detailed course of recommended actions for improving the transportation system within the County for clients accessing the health and human services. (\$10,000)</p> <p><u>December 2004–Present:</u> The report was used to engage the Department of Community and Senior Services’ Long-Term Continuum of Care (LTCC) Strategic Plan Transportation Work Group; and explore ways of integrating IOG and LTCC efforts to develop creative solutions to transportation issues. The IOG has allocated funding to encourage the formation of a joint project. (\$10,000)</p>
<p>Strategy E: Support the Special Needs Housing Alliance (Alliance) to increase the stock of special needs housing.</p>	<p><u>July 2003–Present:</u> Provided leadership and support to the Alliance to ensure the completion of a Countywide strategic plan for enhancing the supply of service-linked housing for children and families with special needs.</p> <p><u>July 15, 2004:</u> As part of the development of the County’s Housing Strategic Plan for special needs populations the IOG funded a <i>Housing Development 101 Training</i> for Alliance members. The purpose of the training was to familiarize them with the housing development process so that they could develop informed recommendations/strategies to be incorporated into the Housing Strategic Plan. (\$2,947)</p> <p><u>October 18, 2005:</u> The Board approved eight key recommendations identified by Alliance as the critical initial focus for the Strategic Plan. Except for the special housing fund, the recommendations direct the</p>

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	<p>Alliance to provide the Board with an implementation plan within 90 days.</p> <p><u>January 11, 2006:</u> IOG executes a contract to retain the services of <i>Hamilton, Rabinovitz & Alschuler, Inc.</i> to research best practices/develop recommendations for establishing a special housing fund. (\$7,500)</p> <p><u>May 2006:</u> Additional funding allocated to retain the services of <i>Hamilton, Rabinovitz & Alschuler</i>, to support the development of recommendations outlining the use of the \$80 million allocated to the County's Homeless and Housing Program fund (HHP) (previously referred to as a housing Trust Fund). Recommendations will be presented to the Board by June 2006 in time for budget deliberations. The HHP was one of eleven key recommendations contained in the Homeless Prevention Initiative approved by the Board on April 4, 2006. (\$7,500)</p>
<p>Strategy F: Support the implementation of the Board-approved Family Support Center Strategy recommendations, which includes a recommended planning process for integrated multi-agency facilities.</p>	<p><u>July 2005-Present:</u> Allocated funds in support of community engagement activities at the East San Fernando Valley Family Support Center project. (\$12,500)</p>
<p>Goal 4: Promote and support community building through strength-based assessment, planning and evaluation</p>	
<p>Strategy A: Facilitate the evolving role of the Departmental Representatives (DR) to the SPA/AIC Councils to enable the DRs to the SPA/AIC Councils to support the CPC in its efforts to strengthen the SPA/AIC Councils.</p>	<p><u>December 2004:</u> Issued the findings of the <i>Department Representatives Survey:</i> <i>More than 70 DRs</i> provided their assessments of their work with the SPA/AIC Councils, and what they needed to more effectively participate in the process.</p> <p><u>March 9, 2004:</u> Funded consultant support for the Department of Mental Health (DMH). Services provided supported the development, facilitation and documentation of a multi-phase external stakeholder assessment process. The process engaged DMH community partners in the final budget curtailment plan that was submitted to the CAO in May 2004. (\$14,963)</p> <p><u>March 9, 2004:</u> Funded consultant services to support a CPC lead impact assessment of the Governor's Budget on health and human services in the County. The assessment process included the involvement of SPA/AIC Councils members, as well as other stakeholders. Funds were used to support two consultants and to develop a set of implementation of media/implementation strategies/products. The results of the assessment and the media products were used by the</p>

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	<p>CPC to advocate for the County's children and families. (\$15,000)</p> <p><u>August 2005:</u> Sponsored the DRs Debriefing Work Shop: DRs shared their observations and learnings from the CFs they attended, and made suggestions about actions that they and their departments could take to respond to the community's priorities. Their input helped to inform the September 21, 2005 NDTF-IOG CF Forums Leadership Workshop. (See strategy 2,B)</p> <p><u>October-November 2005:</u> Funded Coach Consultant Teams, made up of at least one IOG member and one consultant. The teams met with DRs, and informed them of the County's response to the Community Forums' findings, the overall format for the Feedback Sessions (at which NDTF department heads shared the County's response with community members), their expected roles, and the anticipated collaborative setting. (\$13,394)</p>
<p>Strategy B: Strengthen the relationship of IOG member departments with community groups including the SPA/AIC Councils.</p>	<p><u>FY 2003-2005:</u> Provided leadership to the Faith Based Organizations Coordinating Council (FBOCC).</p> <p><u>September 2003:</u> Funded a one-year contract with USC's Center for Religion and Civic Center Culture (CRCC) to allow the IOG and FBOCC access to the CRCC database, containing comprehensive faith-based non-profit organization contact information. The contract also provided for the database be upgraded and maintained to meet the County's need. (\$3,000)</p> <p><u>February 2004:</u> Co-sponsored with the FBOCC and the Los Angeles Homeless Services Authority the Bring Los Angeles Home! The Partnership to End Homelessness forum.</p> <p><u>March 2004:</u> Co-sponsored with the FBOCC and the United Way of Los Angeles the Individual Development Accounts (IDAs): Assets for independence Forum for representatives of the FBOCC, the CPC, United Way of Greater Los Angeles and the Civic Culture Studies at USC to discuss the coordination of efforts to increase the number of IDAs and applications submitted for the Federal Earned Income Tax Credit.</p>